



Cape Cod Metropolitan Planning Organization (MPO)

Draft Minutes | May 20, 2024, at 1:00 p.m.

Virtual Meeting

Roll Call/Attendance

<u>Members/Designees</u>	<u>Representing</u>	<u>Attendance</u>
Derek Krevat	MassDOT, <i>Representing Monica Tibbits-Nutt</i>	Present
Barbara LaChance	MassDOT District 5, <i>Representing Jonathan Gulliver</i>	Present
Harold Mitchell	Cape Cod Commission	Present
Robert Lawton	Cape Cod Regional Transit Authority	Present
Mark Forest	Barnstable County Commissioners	Present
Brian Weeden	Mashpee Wampanoag Tribal Council	Absent
Daniel Santos	Town of Barnstable	Absent
Scott Zylinski	Sub-region A: Bourne, Falmouth, Mashpee & Sandwich	Present
Peter Smith	Sub-region B: Dennis & Yarmouth	Absent
Kevin Galligan	Sub-region C: Brewster, Chatham, Harwich & Orleans	Present
Leslie Sandberg	Sub-region D: Eastham, Provincetown, Truro, Wellfleet	Present

Ex-officio Members

Cape Cod Joint Transportation Committee	Absent
NPS/CC National Seashore	Absent
US Army Corps of Engineers/Cape Cod Canal	Absent
Woods Hole, Martha's Vineyard & Nantucket Steamship Authority	Absent
Federal Highway Administration	Absent
Federal Transit Administration	Absent

Also Present

David Nolan	Cape Cod Commission
David Still	Cape Cod Commission
Steven Tupper	Cape Cod Commission
Joyia Smikle	Cape Cod Commission
Evan Costa	Cape Cod Commission
Phillip Mele	Cape Cod Commission
Colleen Medeiros	Cape Cod Commission
Jessica Wielgus	Cape Cod Commission
Sarah Colvin	Cape Cod Commission
Debra Shores	Cape Cod Regional Transit Authority
Raissah Kouame	MassDOT

Cheryll-Ann Senior	MassDOT
Colleen Pekrul	Safe Routes to School
Walker Armstrong	Cape Cod Times
Rik Ahlberg	
John York	
MJ Mastrangelo	

Call to Order/Introductions

Derek Krevat called the meeting to order at 1:00 p.m. Steven Tupper provided instructions for participation in the virtual meeting and noted that the meeting was being held remotely, pursuant to Chapter 20 of the Acts of 2021, as further amended by Chapter 2 of the Acts of 2023. The roll was called to determine which members were participating remotely, as reflected in the roll call vote listed above. Attendees were invited to introduce themselves.

Potential approval of prior meeting minutes

A motion to approve the draft minutes of the April 22, 2024, meeting was made by Harold Mitchell, second by Scott Zylinski. Members voted as follows:

Derek Krevat	Aye
Barbara LaChance	Aye
Harold Mitchell	Aye
Mark Forest	Aye
Robert Lawton	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye
Leslie Sandberg	Aye

The motion passed.

Public Comment

No public comment was made.

Cape Cod Canal Bridges Program: *Staff will provide an update on the status of the Cape Cod Canal Bridges Program, a program that will include the eventual replacement of the Bourne and Sagamore Bridges, as well as improvements to the approach roadway networks.*

Steven Tupper provided an update for the Cape Cod Canal Bridges Program. Mr. Tupper shared MassDOT had an open house for the Cape Cod Canal Bridges Program that he attended on Monday May 13, 2024. Mr. Tupper reviewed a number of slides that displayed the preferred bridge type, potential bridge approaches, and crane set up for the bridge work. These graphics along with others will be posted to the Canal Bridges

Program website. Mr. Tupper shared the open house was well attended and allowed for stakeholders to ask questions of the project management team.

John York noted the open house posters and meeting information had not been posted to the project website yet and asked that the materials be posted immediately following future meetings. Mr. York highlighted the importance of this as it pertains to public involvement. Mr. York shared that according to the FHWA environmental notification form there should be a public scoping meeting with advance notice to the public. In a response to Mr. York, MassDOT shared the previous meeting for the EIS was the public scoping meeting. Mr. York suggested a new meeting be held for scoping with advance notice provided. Mr. York shared the project is not compliant with environmental justice requirements and should be reviewed and implemented.

Self-Certification Compliance Statements: *Staff will present, and the Committee members may vote to endorse, the Cape Cod Metropolitan Planning Organization (“CCMPO”) Self-Certification Compliance Statements on the Metropolitan Transportation Planning Process and Air Quality Planning regarding the CCMPO’s evaluation and reporting of aggregate greenhouse gas emissions required by the Code of Massachusetts Regulations at 310 CMR 605.05.*

Steven Tupper shared that the Self-Certification Compliance Statements are a procedural item that the JTC and MPO complete as part of the annual UPWP and TIP development. The Self-Certification Compliance Statements are contained within the TIP and UPWP documents and detail the steps Commission staff take to develop the TIP and UPWP. The Self-Certification statements require MPO approval and in the past, approval has been given to the Chair to sign on behalf of the MPO.

A motion to have the Chair sign and endorse the Self-Certification Compliance Statements on behalf of the MPO was made by Kevin Galligan, second by Harold Mitchell. Members voted as follows:

Derek Krevat	Aye
Barbara LaChance	Aye
Harold Mitchell	Aye
Mark Forest	Aye
Robert Lawton	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye
Leslie Sandberg	Aye

The motion passed.

Federal Fiscal Year 2025 Unified Planning Work Program (UPWP)

Development: *Staff will review, and Committee members will consider public comments on and may vote to endorse, the 2025 Unified Planning Work Program, which summarizes all significant transportation activities planned for the fiscal year 2025 on Cape Cod.*

David Nolan delivered a presentation on the FFY 2025 Unified planning Work Program. Mr. Nolan reviewed the UPWP process and timeline and described the types of transportation work undertaken by Commission staff each year. Mr. Nolan shared a slide that briefly reviewed each task and highlighted the modification to the Route 6A Visioning Study making it a 2-year project. This would allow for adequate time for Commission staff to conduct outreach and complete the project with all stakeholders. Mr. Nolan then briefly highlighted the Commission’s public outreach events conducted as part of the development for the UPWP and TIP this year. Mr. Nolan highlighted the top comments which were in support of the Cape Cod Rail Trail extensions, Route 6A Visioning Study and need for improvements, CCRTA service and service recommendations, bicycle and pedestrian safety, bus stop upgrades, and E-Bicycle rules and regulations. MassDOT provided comments as well.

A motion to endorse the 2025 UPWP document as presented was made by Harold Mitchell, second by Scott Zylinski. Members voted as follows:

Derek Krevat	Aye
Barbara LaChance	Aye
Harold Mitchell	Aye
Mark Forest	Aye
Robert Lawton	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye
Leslie Sandberg	Aye

The motion passed.

Federal Fiscal Years 2025-2029 Transportation Improvement Program

Development: *Staff will review, and Committee members will consider public comments on and may vote to endorse, the 2025-2029 TIP, which summarizes the regionally significant transportation infrastructure projects on Cape Cod receiving federal funding for construction over the next five years.*

Colleen Medeiros provided an overview of the Transportation Improvement Program (TIP) and the process for the development of the FFY 2025-2029 TIP. After the release of the UPWP and TIP at the April meeting of the MPO, a total of 103 public comments on the draft documents were received over this year’s development period. Ms. Medeiros highlighted comments were in

support of Cape Cod Rail Trail extensions and other paths, Route 6A Study and need for improvements, CCRTA service and recommendations, bicyclist and pedestrian safety, Barnstable Park and Ride, Route 28 improvements, Shank Painter Road, and Bus improvements.

Ms. Medeiros shared the FFY 2025-2029 list of TIP projects which were released for a 21-day public comment period last month. Ms. Medeiros informed members that recent project cost updates for the Dennis/Harwich Route 28 Reconstruction project and the Provincetown Route 6/Shank Painter Road Improvements project and noted that the Regional TIP scenario will need to be revised based on these new project cost estimates.

Ms. Medeiros shared a draft FFY 2025-2029 revised TIP scenario based on recommendation from the CCJTC at their meeting held earlier this month. Ms. Medeiros highlighted Dennis/Harwich Route 28 project (608742) would need to be funded over 3 years (2025-2027) now, with Provincetown Shank Painter Road project (608744) funded over 3 years in the 2026-2028 timeframe, the West Dennis Route 28 reconstruction project (608196) would be programmed for year 1 funding in 2028 instead of 2027, and the Yarmouth Route 28 corridor project (608264) would be programmed for year 1 funding in 2029 instead of 2028.

Ms. Medeiros briefly reviewed the draft distribution of 2025-2029 TIP funds by community table, the Project Equity Analysis table highlighting projects that have anticipated impacts on environmental justice communities, and briefly reviewed the Greenhouse Gas Analysis for projects that will provide a quantified reduction in GHG after completion. Ms. Medeiros shared the Cape Cod TIP funding programmed for highway and transit projects table for FFY 2025-2025 and highlighted approximately half a billion dollars will be provided to our region for projects.

Kevin Galligan suggested a summary slide on the background for the cost increase categories be added to future TIP development presentations. Mr. Galligan shared that with cost increases and limited funding, this will allow for potential for additional analysis of how to best use funding. Ms. Medeiros shared her support for Mr. Galligan's suggestion and emphasized the importance of towns to continue to design projects to keep moving in a timely fashion. Ms. Medeiros shared delay in design can potentially lead to project increases due to inflation or other reasons. John York suggested including environmental needs as a category as part of the slide Mr. Galligan suggested.

A motion to endorse the FFY 2025-2029 TIP as presented was made by Harold Mitchell, second by Scott Zylinski. Members voted as follows:

Derek Krevat	Aye
Barbara LaChance	Aye
Harold Mitchell	Aye
Mark Forest	Aye

Robert Lawton	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye
Leslie Sandberg	Aye

The motion passed.

Federal Fiscal Year 2024-2028 Transportation Improvement Program

Development Amendment #3: *Staff will review, and Committee members will consider public comments on and may vote to endorse, the 2024-2028 TIP draft Amendment 3.*

Colleen Medeiros presented a slide with an overview of TIP Amendment 3 which includes \$9 million in FFY 2024 funding from the Statewide Transportation Improvement Program (STIP) to be added to Project # 611986 Mashpee Route 151 Corridor Improvements Project Phase 2. Additionally, regional TIP funding revisions for the FFY 2024-2028 timeframe are proposed as the Mashpee Route 151 Project cost has increased to \$39,176,886. TIP Amendment 3 also includes additional STIP funding in FFY 2024 for the Yarmouth/Barnstable Cape Cod Rail Trail project as the project cost has increased to \$21,338,669. Ms. Medeiros stated that no public comments were received on TIP Amendment #3 during the 21-day public comment period.

A motion to endorse FFY 2024-2028 TIP Amendment 3 as presented was made by Kevin Galligan, second by Scott Zylinski. Members voted as follows:

Derek Krevat	Aye
Barbara LaChance	Aye
Harold Mitchell	Aye
Mark Forest	Aye
Robert Lawton	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye
Leslie Sandberg	Aye

The motion passed.

Safe Streets and Roads for All Safety Action Plan: *Staff will provide an update on the Safe Streets for All Cape Cod Safety Action Plan grant and the development of the Vision Zero advisory committee, a committee which will oversee the development of a comprehensive safety action plan to reduce and eliminate serious-injury and fatal motor vehicle crashes affecting all roadway users.*

Ms. Medeiros reviewed the FHWA Safe Streets and Roads for All grant program and an overview

of the development of the Cape Cod Vision Zero Action Plan. Ms. Medeiros shared that the Request for Proposal (RFP) solicitation process is complete and Kimley-Horn was selected as the recommended consultant to support the project. Ms. Medeiros reviewed the project schedule with kick-off Summer 2024, draft action plan early 2025, and final action plan Spring 2025.

Ms. Medeiros shared a Vision Zero Advisory Committee (VZAC) will be formed and is now open to accepting interest from potential members. The committee would be comprised of 10-15 members and would preferably include representatives from the Cape Cod MPO, Cape Cod JTC, local or regional elected officials, public safety officials, and community representatives. Examples of community representatives include bicycle/pedestrian, tribal members, disability, transit, public health, and minority or underrepresented populations. Members would be asked to attend 5 VZAC meetings held over a one-year period. Interested persons are encouraged to apply by email at transportation@capecodcommission.org by June 1, 2024.

Mark Forest left the meeting at 1:58 pm.

Cape Cod Electric Vehicle (“EV”) Charging Infrastructure: *Staff will provide an update on the current state of Electric Vehicle charging infrastructure on Cape Cod.*

Steven Tupper provided a presentation on Cape Cod electric vehicle charging infrastructure. Mr. Tupper reviewed the number of registered vehicles, the number of EV and hybrid vehicles registered over the last 4 years, MassDOT’s National Electric Vehicle Infrastructure Program (NEVI), EV charger types and levels, and DC Fast Charging (DCFC) current and future locations. Mr. Tupper shared Commission staff will continue to follow developments and grants at the state and federal level, continue outreach and education efforts, and support municipal efforts to install EV chargers. Mr. Tupper highlighted a “Rest and Recharge Campaign”, Commission staff and the Cape Cod Chamber of Commerce are working on together to increase the number of EV chargers at hotels. Our region has approximately 350 hotels with approximately 17 chargers. Mr. Tupper shared the Commission is also working with a nonprofit to submit a grant application at the end of the month for an EV care share program for affordable housing developments on Cape Cod.

Kevin Galligan thanked Steve for his effort and expressed his support for continuing to follow and talk about this topic at future meetings.

John York suggested working with the Cape Cod Chamber of Commerce or the Massachusetts Tourism Bureau to promote visitors coming to Cape Cod to bring their electric cars. Mr. York shared this would promote cleaner air on Cape Cod and make visitors aware of charging locations.

Mr. Galligan asked if the current Tesla chargers located on Cape Cod are now universal for both Tesla vehicles and all other EV's? Mr. Tupper shared that all EV automakers are starting to roll out adapters for vehicles and that Tesla is starting to implement a magic dock which allows both types of charging at their EV charging stations.

Reports

MassDOT staff will discuss the status of the Transportation Improvement Program projects and the Cape Cod Canal Area Transportation Improvement Program. Cape Cod Regional Transit Authority and Cape Cod Commission staff will report on recent and upcoming transportation initiatives across Cape Cod.

Cheryll-Ann Senior provided the following project updates from MassDOT:

Project Year	Project Name	MassDOT Update
2024	Mashpee , Route 151 Phase 2	PS&E review complete April 2024
2024	Harwich , Route 28 sidewalk installation	At 75% design/ 100% PS&E due May 2024
2025	Dennis/Harwich , Route 28 Reconstruction	75% complete/100% design due August 2024
2025	Provincetown , Shank Painter Road Improvements	75% design complete/100% design due October 2024
2027	Dennis , Route 28 Streetscape	At less than 25% design/ 25% design due March 2024/waiting on new project schedule
2028	Chatham , Route 28 corridor and streetscape improvements on Main St	At 25% design/75% design submission due August 2025

CCRTA Updates

Deb Shores provided an update for the CCRTA. Ms. Shores shared Cape Flyer service will start on Friday May 24, 2024. The service will offer a concession car, first-class car, and a bicycle car. Ms. Shores shared veterans will be offered a free round trip from Boston to Cape Cod for the Troops in the Spotlight event on May 26, 2024. Ms. Shores shared last year's 10-year anniversary fare will be repeated this year and be called the celebration fare for the month of June. Riders will be able to purchase a \$10 round trip fare. First class car fares will be reduced to \$40 or one way to \$25. From July through Labor Day in September, first class fares will be \$60 with one-way fares for \$37. First class tickets include a complimentary drink. Ms. Shores shared a super summer Sunday savings fare will be offered at \$20 round trip and \$10 one way. Ms. Shores shared the Smart Dart service will expand to all towns on Cape Cod beginning June 22, 2024. Ms. Shores shared the

CCRTA will be deploying 20 new electric transit vans that were awarded through the MassDOT mobility assistance program.

CCC Updates

Steven Tupper provided the update for the Commission. Mr. Tupper shared two upcoming MassDOT Design Public Hearings:

- Barnstable Park and Ride Expansion
 - Virtual meeting May 28, 2024, at 6PM
 - In person meeting May 29, 2024, at 7pm in the Mary Pat Flynn Room – Barnstable County Complex, 3195 Main Street Barnstable, MA
- Harwich Elementary Safe Routes to School
 - In-person meeting June 12, 2024, at 6pm at the Harwich Community Center 100 Oak Street Harwich, MA

Mr. Tupper shared the following other updates from MassDOT:

- MassDOT Beyond Mobility
 - Comment Deadline extended to May 31, 2024
- MassDOT Capital Investment Plan Outreach
 - Tentative Cape Cod and Island Virtual Meeting – June 27, 2024, at 4pm
www.mass.gov/cip
- Massachusetts Travel Survey
 - Mailed to random Households
 - Important for data purposes
 - Cape Cod specific sampling

Kevin Galligan asked if Commission staff has access to data that shows the percentage of vehicles that park at the Barnstable Park and Ride for longer periods of time. Mr. Galligan shared this data may be helpful to enforce the amount of time vehicles are allowed to park in the lot. Mr. Tupper shared the data is available and the Commission has shared the data with MassDOT.

New Business

Topics not reasonably anticipated by the Chair more than 48 hours before the meeting.

No new business was discussed.

Adjourn

A motion to adjourn was made by Scott Zylinski, second by Harold Mitchell. Members voted as follows:

Derek Krevat	Aye
Barbara LaChance	Aye
Harold Mitchell	Aye
Robert Lawton	Aye
Scott Zylinski	Aye
Kevin Galligan	Aye
Leslie Sandberg	Aye

The meeting was adjourned at 2:18 p.m.

Documents Used/Received

2024-05-20 CCMPO Meeting PowerPoint Presentation
2024-04-22 CCMPO DRAFT Minutes
2024-05-20 CCMPO Agenda
2025-2029 TIP and 2025 UPWP Public Comment Matrix
Cape Cod MPO Self Certification Statement Language
FFY 2025-2029 Transportation Improvement Program - draft for CCMPO review
Final Cape Cod 2025 Unified Planning Work Program
MassDOT Barnstable Park and Ride Design Public meetings flyers
MassDOT Harwich Safe Routes to School Design Public Hearing meeting flyer
Vision Zero Advisory Committee handout