

Executive Committee Meeting Minutes
Cape Cod Commission Office
3225 Main Street, Barnstable, MA 02630
September 5, 2024

Call to Order

Chairman Harold Mitchell called the Executive Committee meeting to order at 1:33 p.m., noting that the meeting is being held both in-person and virtually as allowed pursuant to Chapter 20 of the Acts of 2021 as amended.

Attendance Roll Call

Harold Mitchell – Present
Tom Wilson – Present
Richard Roy – Absent
Kevin Grunwald – Absent
Elizabeth Taylor – Present

Review & Approval of Prior Meeting Minutes

Upon a motion by Tom Wilson, seconded by Elizabeth Taylor, the members voted to approve the 2/8/24 Executive Committee meeting minutes as follows:

Harold Mitchell: Yes
Tom Wilson: Abstain
Elizabeth Taylor: Yes

Upon a motion by Tom Wilson, seconded by Elizabeth Taylor, the members voted to approve the 2/8/24 Executive Committee executive session minutes as follows:

Harold Mitchell: Yes
Tom Wilson: Abstain
Elizabeth Taylor: Yes

Executive Session

The Committee entered executive session for purpose three (3) of the Open Meeting law, to discuss litigation strategy in the matter of Save Twin Brooks, Inc., Capeway Towing and Denise Johnson v. Cape Cod Commission and Quarterra Multifamily Communities, Barnstable Superior Court Civil Action No. 23CV95, because an open meeting may have a detrimental effect on the litigating position of the public body, and for purpose seven (7) of the Open Meeting law, to comply with the general law and perform a review and determination whether to release executive session minutes which may no longer warrant non-disclosure per Mass. General Law c. 30A, section 22(g), with a return to public session.

Upon a motion by Tom Wilson, seconded by Elizabeth Taylor, the Committee voted to enter executive session at 1:36 p.m., with public session to follow:

Harold Mitchell: Yes
Tom Wilson: Yes
Elizabeth Taylor: Yes

Public Session Resumed

The meeting resumed in public session at 1:47 p.m.

Kevin Grunwald joined the meeting remotely at 1:50 p.m.

Cape Cod Environmental Protection Fund (CCEPF) Update

Gail Coyne provided a financial update on the CCEPF, detailing revenue, expenditures, and the ending balance. She noted a surplus of \$918k in revenue over expenditures, which was returned to the fund balance. Staff recommended, and the Committee approved, allocating \$250k from the surplus for capital needs.

Executive Director Review

Executive Director Kristy Senatori presented an overview of the past year's accomplishments and outlined goals for the year ahead. Key points included:

Evaluation Process: Established by the County Commissioners as part of her contract, with input sought from the Executive Committee.

Accomplishments:

- Leadership in restructuring and filling vacancies to strengthen the Commission.
- Enhanced community engagement and outreach through various formats, including media appearances and board participation.
- Securing over \$42 million from the Cape Cod and Islands Water Protection Fund for town wastewater projects.
- Hosting an economic summit to inform updates to the Comprehensive Economic Development Strategy (CEDS).
- Priority projects, including the Freshwater Initiative, climate action planning, and assessments of low-lying roads (54 miles identified).
- Broadband and digital equity efforts, including a needs assessment and stakeholder engagement.
- Completion of the Regional Housing Strategy, with ongoing implementation of key recommendations.
- Securing \$2.2 million in grants and addressing 40 regulatory actions.

Feedback from Members:

Kevin Grunwald: Praised the volume and quality of work and Ms. Senatori's leadership in staff retention and community outreach.

Elizabeth Taylor: Commended the caliber of staff and Ms. Senatori's role in maintaining excellence.

Chairman Mitchell: Highlighted Ms. Senatori's work in communications, building regional relationships, and the success of initiatives like the Freshwater Initiative and OneCape Summits.

Tom Wilson: Applauded the breadth of projects and quality of deliverables, specifically mentioning the *Reporter* and regulatory efforts.

Upon a motion by Tom Wilson, seconded by Kevin Grunwald, the Committee voted unanimously to authorize the Chair to draft and sign a letter summarizing the feedback for the County

Commissioners:

Harold Mitchell: Yes

Tom Wilson: Yes

Elizabeth Taylor: Yes

Kevin Grunwald: Yes

New Business - No new business was discussed.

Adjournment

Upon a motion by Kevin Grunwald, seconded by Elizabeth Taylor, the meeting adjourned at 2:46 p.m.

Harold Mitchell: Yes

Tom Wilson: Yes

Elizabeth Taylor: Yes

Kevin Grunwald: Yes

Documents Used/Received:

- Draft 2/8/24 Executive Committee and executive session minutes
- PowerPoint Presentation prepared by staff