

BARNSTABLE COUNTY LICENSE PLATE GRANT PROGRAM

FY22 REQUEST FOR PROPOSALS FOR COVID-19 RECOVERY AND RESILIENCY PROJECTS

MAY 2021

The Cape Cod Commission (Commission), on behalf of Barnstable County and the Barnstable County Economic Development Council (BCEDC), is seeking proposals from local or regional governmental or nonprofit agencies for projects that support recovery efforts from the COVID-19 pandemic and resiliency to such impacts in the future.

Approximately \$150,000 has been allocated for grants up to \$25,000 in FY22. Funds will be provided on a reimbursement basis. Matching funds are not required but are considered during application scoring.

Projects proposed should address a documented impact of the pandemic and align with and support implementation of the region's [Comprehensive Economic Development Strategy](#) (CEDS). Applications may consider the small business needs identified in the Cape Cod business impact surveys issued over the last year; results are available at <https://datacapecod.com/third-business-impact-survey/>.

Proposals must demonstrate consistency with one or more of the CEDS Action Plan initiatives. The most recent five-year update was adopted by the BCEDC and Cape Cod Commission in 2019. The following initiatives are part of its Action Plan:

- Local Business Development
- Blue Economy Sector Development
- Comprehensive and Activity Center Planning
- Housing Access and Affordability
- Climate Change Innovation
- Regional Infrastructure Planning
- Transportation and Air Quality Improvement
- Infrastructure Development
- Infrastructure Funding

The initiatives are described in detail in the CEDS Action Plan, which also includes a list of potential projects.



This grant opportunity is intended to provide quick, flexible funding necessary to support local and regional economic recovery. Grants will support projects that can be completed within one year. No match is required.

Submission Requirements

Applications are available at <https://capecodcommission.org/our-work/license-plate-grant/>. The application requests contact and project information, a scope of work, budget, and staffing plan, and provides fill-in-the-blank templates for applicants. If there are project partners who will complete any tasks in the scope of work, a letter of support is required.

All applications are to be submitted as a pdf by e-mail to bcedc@barnstablecounty.org.

Applications are due no later than **July 15, 2021** (extended from July 9). Selected applicants will be notified in **August 2021**.

Required Information

Applications must include the following:

- Contact information: applicant and project partners' roles, if any
- Project Information: brief project description; consistency with CEDS Goals and/or Action Plan; how the project advances economic resiliency, diversification, and long-term sustainability in the region; how the project will mitigate the economic impacts of COVID-19; anticipated challenges
- Scope of Work & Project Timeline: fill-in-the-blank template with task descriptions and deliverables by task
- Budget: fill-in-the-blank template with budget categories and amount requested by category
- Staffing Plan: fill-in-the-blank template with task responsibilities by staff member and amount requested by individual

Proposal Evaluation Process and Notification

To be considered for funding, proposals must meet the following minimum criteria:

- A complete proposal with all information/documentation provided
- Demonstrated capacity and ability to complete all work within one year
- Directly addresses economic needs due to COVID-19
- Consistency with one or more of the CEDS goals and/or regional initiatives

Match funds are not required but are considered during application scoring.

All proposals will be evaluated by the BCEDC Grants Committee. The Grants Committee reserves the right to request additional information and/or an interview and, in some cases, modifications to the



proposed project. Recommendations will be made by the BCEDC to the Barnstable County Commissioners who will make final awards.

AWARDS

Awards are anticipated to be made in **summer 2021**.

The BCEDC through Cape Cod Commission staff, will provide awardees with an agreement incorporating the agreed upon scope of work and outlining reporting and other responsibilities. This agreement will be executed by the recipient's authorized signatory and the Barnstable County Commissioners, or their designee, before work may begin. Please note, these funds will be provided on a reimbursement basis.

